

# ACC Request – Exterior Structures

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Lot # \_\_\_\_\_ Street Address: \_\_\_\_\_ Date: \_\_\_\_\_

**Governing Documents:** Articles of Incorporation; Bylaws; Declaration of Covenants, Conditions and Restrictions; Fines and Hearing Process

Excerpt of CC & Rs 6.1.1: All buildings and structures (including, without limitation, concrete or masonry walls, rockeries, fences, swimming pools, if any, or other structures) to be constructed within the Property, and all exterior alterations and repairs ... of any buildings or structures on the Property and visible from any public street, Common Area or other Lot must be approved by the Board of Directors of the Association, or by an Architectural Control Committee (ACC) ... appointed by the Board .... Complete plans and specifications of all such proposed buildings, structures, and exterior alterations and repairs, together with detailed plans showing the proposed location of the same on the particular building site and other data requested by the ACC, shall be submitted to the ACC before construction, alteration or repair is started. Construction, alteration or repair shall not be started until written approval thereof is given by the ACC.

Excerpt of CC & Rs Unified Development Theme 6.2.4 ... All fences will be of similar design and material.

CC & Rs 7.17 Exterior Finish. The exterior of each residence shall be designed, built and maintained in such a manner as to blend in with the natural surroundings, existing structures and landscaping of the Project. All exterior materials and all exterior colors must be approved by the ACC in accordance with the provisions of this Article. Exterior trim, fences, doors, railing, decks, eaves, gutters and the exterior finish of garages and other accessory buildings shall be designed, built and maintained to be compatible with the exterior of the structures they adjoin.

Timeline is specified in 6.1.3: In the event the ACC fails to approve or disapprove such design and location within thirty (30) days after complete plans and specifications have been submitted to it, such approval will not be required. Requests are considered complete only after all pertinent information is provided to the ACC/Board.

**Contact Information:**

Homeowners Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_  
                  ###-###-####

Mobile Phone: \_\_\_\_\_  
  ###-###-####

Email Address: \_\_\_\_\_

**Chestnut Trails Homeowners Association**  
<http://www.chestnuttrails.org>

**Required Information:**

What type of exterior structure is requested (wall, rockery, fence, shed, arbor, deck etc.)?

\_\_\_\_\_.

Will the exterior structure be visible from the street or ground level of adjacent lots?

\_\_\_\_\_.

Provide detailed description of exterior structure: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

Provide detailed description of location (a complete detailed drawing showing lot lines, and location dimensions to other structures is required)? \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

How will the exterior be finished (material, paint, stain, etc)? Provide detailed description including brand, color name/number and sample chip: \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_.