

**Chestnut Trails HOA  
Board of Directors Meeting  
August 19, 2019**

**Members Present:**

BE- Brett Ellis  
JF - Julia Foster  
LL - Linda LaFave

**Non-members Present:**

RF - Rod Finney – Brink Property Management

**Absent:** BA – Bob Austin

A quorum was present and the meeting called to order at 6:00pm

**0. Review Agenda:** The agenda was reviewed and approved by the board.

**1. Consent Agenda**

**A. Approval of May 21, 2019 BOD minutes**

The board minutes were reviewed. JF motioned to approve the minutes, BE seconded; all agreed; the BOD approved the May 21, 2019 minutes unanimously.

**2. Budget and Finance Report**

The following statements have been internally prepared and reflect accrual accounting. Balance Sheet for August 19, 2019. The balance sheet shows the Association's financial position on August 19, 2019.

The checking account cash balance is \$35,258.64 plus \$36,823.02 in reserves plus \$22,572.41 in receivables for a total of \$94,654.07.

**3. Management Report**

**A.** Review of AR Delinquent accounts

**4. Complaints:**

**A.** Basketball Backboard damaged. BOD approved up to \$200.00 to replace backboard. LL motioned to approve JF seconded

- B. Tree/Shrub removal on 201st SE. BOD requests 2<sup>nd</sup> quote**
  
- 5. ACC Report:**
  - A. None.**
  
- 6. Old/Ongoing Business:**
  - A. Rod to break down AR amounts over 120 days old - Pending**
  - B. Discussed snow removal. Should we use reserves? – Completed**
  - C. Rod to get quote to replace bushes along Maltby from 2017 accident.- Pending till October.**
  - D. Website renewal coming due. J to send Rod bill once he is notified of due date. Pending**
  
- 7. New Business:**
  - A. Rod to send letters to all delinquent accounts.**
  - B. Rod to send Lein hold letters to top 3 delinquent accounts.**
  - C. Rod to provide detail of water bills and sprinkler schedule.**

**Motion to adjourn:** jf motioned to adjourn the meeting, be seconded; the meeting was adjourned at 6:31pm

Next meeting: **September 17, 2019**