

**Chestnut Trails HOA  
Board of Directors Meeting  
September 25, 2018**

**Members Present:**

CM - Cindy Monson, President  
LL – Linda LaFave  
JF – Julia Foster  
BA – Bob Austin

**Non-members Present**

RF - Rod Finney – Brink Property Management

**Absent:** None

A quorum was present and the meeting called to order at 6:04pm

**0. Review Agenda:** The agenda was reviewed and approved by the board.

**1. Consent Agenda**

**A. Approval of July 9, 2018 BOD minutes**

The board minutes were reviewed. CM motioned to approve the minutes, JF seconded; all agreed; the BOD approved the July 9, 2018 minutes unanimously.

**2. Budget and Finance Report**

The following statements have been internally prepared and reflect accrual accounting. Balance Sheet for September 25, 2018. The balance sheet shows the Association's financial position on September 25, 2018.

The checking account cash balance is \$48,176.85 plus \$33,370.88 in reserves plus \$5254.99 in receivables for a total of \$89,630.38.

CM made a motion to accept the financial report, LL seconded; passed unanimously.

**3. Management Report**

**A.** Review of AR Delinquent accounts. Additional letters to be sent.

**4. Complaints:**

A. None.

**5. ACC Report:**

A. None.

**6. Old/Ongoing Business:**

A. Insurance claim for Dec 4, 2017 Maltby fence/trees accident, waiting on claim results to determine repairs – Rod-pending

B. New housing construction behind Wirrick residence; fence damage and any other property damage will be assessed as construction ends. Snohomish County has been reviewing drainage problems. - Pending

C. Tot lot chips needed, especially for swing set tot lot. - Rod to look at past records and get quote. -BOD approved timing of bark installation. Completed

D. Contact PUD about lighting at mailbox on 32nd. – Julie F-PUD does not trim trees around street lights. Rod to add tree to Blue Ribbon tree trimming.

E. Hanging cables from satellite dish and front yard debris – letter sent but property is still non-compliant. - Letter resent

**7. New Business:**

A. None

**Motion to adjourn:** CM motioned to adjourn the meeting, JF seconded; the meeting was adjourned at 7:14pm.

Next meeting: **TBD**