

**Chestnut Trails HOA
Board of Directors Meeting
May 22, 2014**

Members Present:

JB – J Bouchard, Vice President

CM – Cindy Monson, Secretary

JE - Julie Elithorp, Treasurer

Non-members Present

ST – Stephanie Thomas

Absent:

CK – Colin Kearns

A quorum was present and the meeting called to order at 6:00 p.m.

0. Review Agenda The agenda was reviewed and approved by the board.

1. Consent Agenda

a. Approval of February 20, 2014 BOD minutes

The board minutes were reviewed. CM motioned to approve the minutes JB seconded all agreed; the BOD approved the **February 20, 2014** minutes unanimously.

b. Action Item Review

2. Budget and Finance Report

The following statements have been internally prepared and reflect accrual accounting.

Balance Sheet for **May 22, 2014**. The balance sheet shows the Association's financial position on the **May 22, 2014** this year.

The checking account cash balance is \$23,864.05 plus \$20,297.35 in reserves plus \$2327.68 in receivables for a total of \$46,489.08.

CM made a motion to accept the financial report and JB seconded; passed unanimously.

3. Management Report

A. Garbage cans out: ST will mail letters to home owners that are leaving cans out.

B. HOA dues: Two (2) homeowners delinquent. ST will mail letters to collect.

4. Complaints:

a. NONE

5. ACC Report:

a. One tree removal & one roof replacement.

6. Old Business

a. City of Bothell letter: the BOD continues to monitor the process. Moved on from city to county. COMPLETE since it has moved to county.

b. Dead trees in back of LOT#1 fence, possibly the newly planted trees that were planted after the drunk driver accident, look like they are dying. The BOD is going to wait and see if they are truly dying - COMPLETE

- c. Dying trees at tot lot tunnel park need to be removed. JB is looking into removing them when the weather warms up – TREE REMOVAL SCHEDULED - COMPLETE
- d. Arborist report: ST is authorized to get the arborist assessment done. All BOD have agreed - COMPLETE
- e. Tot lot bubble: JE received an email asking for the ship to address. Maybe they are planning to ship a new bubble – TRANSFERRED TO ST – she will make some phone calls.
- f. Budget: CM made a motion to approve the 2014 revised budget by JB, JE seconded - COMPLETE
- g. Basketball rim needs to be replaced. JB will try to do a little repair. COMPLETE
- h. ST to notify the landscaping company about the higher water bills. We determined there wasn't an ongoing leak. It was an isolated incident (broken sprinkler head). We are seeking a water adjustment from Alderwood Water. Adjustment made to our bill - COMPLETE

7. New Business

- a. JE to check into donation of small trees for the NGPA areas - PENDING
- b. Newsletter to include, garbage cans, parking, cutting trees in the NGPA.
- c. ST to call about the tot lot bubble.
- d. BOD discussed community upgrades/improvements. Ideas and suggestions continue to be discussed.
- e. JE will talk to arborist about dead tree at homeowner property next to power lines.
- f. Tot lot cleaning: Tunnel tot lot was cleaned in April by J. The 201st Place SE tot lot will be next. Neighbors have volunteered their water pressure equipment.
- g. Tunnel tot lot: trail behind this tot lot has ranch fencing that is broken. The BOD went to look at it and J will get a materials estimate to re-build that fencing. This is a safety issue where there is steep terrain.

VII. Action Item Update. CURRENT/ONGOING ACTION ITEMS

Motion to adjourn: CM motioned to adjourn the meeting, JE seconded; the meeting was adjourned at 8:15 p.m.

Next meeting: June 19; 6:00 p.m.