

**Chestnut Trails HOA
Board of Directors Meeting
November 21, 2013**

Members Present:

JB – J. Bouchard, Vice President

CM – Cindy Monson, Secretary

JE - Julie Elithorp, Treasurer

Non-members Present

ST – Stephanie Thomas

Absent:

CK – Colin Kearns

A quorum was present and the meeting called to order at 6:00 p.m.

0. Review Agenda The agenda was reviewed and approved by the board.

1. Consent Agenda

a. Approval of September 19, 2013 BOD minutes

The board minutes were reviewed. CK motioned to approve the minutes JB seconded all agreed; the BOD approved the **September 19, 2013** minutes unanimously.

b. Action Item Review

2. Budget and Finance Report

The following statements have been internally prepared and reflect accrual accounting. Balance Sheet for October 31, 2013. The balance sheet shows the Association's financial position on the October 31, 2013 this year.

The checking account cash balance is \$41, 495.73 plus \$20,291.90 in reserves plus \$2566.31 in receivables for a total of \$64,353.94.

JE made a motion to accept the financial report and CK seconded; passed unanimously.

3. Management Report

- a. Twelve (12) trash cans out. ST to do mail letter to three HO's, then 3 friendly reminders from JE.
- b. Two (2) homeowners delinquent. Last month was three (3).
- c. The BOD has authorized a final notice to be sent to one HOA member, certified mail.
- d. ST to notify the landscaping company about the higher water bills.
- e. ST to get a quote for the sidewalk grinding (trip hazard).

4. Complaints:

- a. There was a complaint about the survey. The BOD survey is for information gathering purposes only.

5. ACC Report:

- a. none

6. Old Business

- a. Retention pond cleaning: entry cleared; many trees pulled and trimmed; trees cleared near the drainage area; garbage removed; several yard waste bins were filled; the balance of the brush will get chipped. Another work party will be needed to complete the brush removal. COMPLETE
- b. Tot lot slide: Bubble needs to be replaced. We may need to buy a new bubble and install it. The manufacturer is not answering our calls about the warranty. JE is going get pricing and the BOD vote on purchasing a new bubble. COMPLETE
- c. City of Bothell letter: the BOD is following up the process. Moved on from city to county. ON-GOING
- d. Budget: BOD reviewed the recommended 2014 budget. COMPLETE
- e. Remove Position Paper Fences from the website. COMPLETE
- f. Remove Position Paper Trees from the website. JB makes a motion to remove both of these links from the website; CK seconded. There is no official documentation that states the HOA was notified of the authentication of the position papers. COMPLETE.
- g. Dead trees in back of LOT#1 fence, possibly the newly planted trees that were planted after the drunk driver accident, look like they are dying. The BOD is going to wait and see if they are truly dying.
- h. Dying trees at tot lot tunnel park need to be removed. JB is looking into removing them.

7. New Business

- a. Tot lot bubble is still being worked.
- b. Cindy to contact Colin to get status on Maltby barrier.
- c. Lot#1 dead trees-we can't replant the trees until spring.
- d. Tunnel Tot Lot; homeowner says it's ok to remove the trees.
- e. Basketball rim needs to be replaced. JB will try to do a little repair.

VII. Action Item Update. CURRENT/ONGOING ACTION ITEMS

Motion to adjourn: CM motioned to adjourn the meeting, JE seconded; the meeting was adjourned at 7:00 p.m.

Next meeting: December 19, 2013; 6:00 p.m.