

**Chestnut Trails HOA  
Board of Directors Meeting  
October 17, 2013**

**Members Present:**

CK – Colin Kearns, President

JB – J. Bouchard, Vice President

CM – Cindy Monson, Secretary

JE - Julie Elithorp, Treasurer

**Non-members Present**

ST – Stephanie Thomas

**Absent:**

none

A quorum was present and the meeting called to order at 6:00 p.m.

0. Review Agenda The agenda was reviewed and approved by the board.

**1. Consent Agenda**

**a. Approval of September 19, 2013 BOD minutes**

The board minutes were reviewed. CK motioned to approve the minutes JB seconded all agreed; the BOD approved the **September 19, 2013** minutes unanimously.

**b. Action Item Review**

**2. Budget and Finance Report**

The following statements have been internally prepared and reflect accrual accounting. Balance Sheet for September 30, 2013. The balance sheet shows the Association's financial position on the September 30, 2013 this year. The checking account cash balance is \$43,383.35 plus \$20,291.26 in reserves plus \$2676.63 in receivables for a total of \$66,351.24.

JE made a motion to accept the financial report and CK seconded; passed unanimously.

**3. Management Report**

A. Six (6) trash cans out. JE to do friendly reminder.

B. Three homeowners delinquent.

C

D

E

**4. Complaints:**

a. There was a complaint about the survey. The BOD survey is for information gathering purposes only.

b.

c.

**5. ACC Report:**

a. none

**6. Ongoing Business**

a. Retention pond cleaning: entry cleared; many trees pulled and trimmed; trees cleared near the drainage area; garbage removed; several yard waste bins were filled; the balance of the brush will get chipped. Another work party will be needed to complete the brush removal.

b. Tot lot slide: Bubble needs to be replaced. We may need to buy a new bubble and install it. The manufacturer is not answering our calls about the warranty. JE is going get pricing and the BOD vote on purchasing a new bubble.

c. City of Bothell letter: the BOD is following up the process. Moved on from city to county.

d. Budget: BOD reviewed the recommended 2014 budget.

**7. New Business**

a. Remove Position Paper Fences from the website;

b. Remove Position Paper Trees. JB makes a motion to remove both of these links from the website; CK seconded. There is no official documentation that states the HOA was notified of the authentication of the position papers.

- c. Dead trees in back of LOT#1 fence, possibly the newly planted trees that were planted after the drunk driver accident, look like they are dying. The BOD is going to wait and see if they are truly dying.
- d. Dying trees at tot lot tunnel park need to be removed. JB is looking into removing them.

VII. Action Item Update. CURRENT/ONGOING ACTION ITEMS

**Motion to adjourn:** CM motioned to adjourn the meeting, JB seconded; the meeting was adjourned at 7:03 p.m.

Next meeting: November 21, 2013; 6:00 p.m.