

**Chestnut Trails HOA  
Board of Directors Meeting  
9-19-2013**

**Members Present:**

JB – J. Bouchard, Vice President

CM – Cindy Monson, Secretary

JE - Julie Elithorpe Treasurer

**Non-members Present**

ST – Stephanie Thomas

**Absent:**

CK – Colin Kearns

A quorum was present and the meeting called to order at 6:00 p.m.

0. Review Agenda The agenda was reviewed and approved by the board.

**1. Consent Agenda**

**a. Approval of the 7-18-2013 (date) BOD minutes**

The board minutes were reviewed. JB motioned to approve the minutes JE seconded all agreed; the BOD approved the 7-18-2013 minutes unanimously.

**b. Action Item Review**

**2. Budget and Finance Report**

The following statements have been internally prepared and reflect accrual accounting.

Balance Sheet for date 8-31-2013

The balance sheet shows the Association's financial position on the 8-31-2013 this year.

The checking account cash balance is \$46591.57 plus \$20290.63 in reserves plus \$3284.55 in receivables for a total of \$70166.75.

JB made a motion to accept the financial report and JE seconded; passed unanimously.

**3. Management Report**

A. ST submitted the documents for the county to do the drainage pond.

B. Min's badminton net was only up for the summer season & family visitation. The net is now down. The common area is ok to use as long as there is no permanent structure on the common area.

C. ST did a drive thru the neighborhood; one or two homes needed to mow. BOD members will look to see if it does get mowed.

D. Garbage cans are being left out too long. HOA rules state that home owners need to put cans inside of fence or in a place that is not visible from the street after garbage trucks have emptied the cans. Friendly reminders will be sent to those homeowners.

E. Tax engagement signed with Cagianut for 2013 taxes.

**4. Complaints:**

a. none; see mgmt. report above.

**5. ACC Report:**

a. none

**6. Ongoing Business**

a. Drainage task items to do before the county does their pond dredge work. J will organize/email homeowners to meet for the pond debris clean-up. Sept 28 will be the first neighborhood pond clean up.

b. Tot lot bubble for the slide: Julie will do the follow-up with the manufacturer.

c. Tree investigation: when the arborist arrives, then Julie will do the walk thru with them to point out certain trees that need attention.

d. There is on-going communication with the City of Bothell to address the traffic and fence line along Maltby.

e. Survey Monkey draft looks good and JE will finalize and email to the HOA.

**7. New Business**

a. Draft budget has been submitted to the BOD for review.

**Motion to adjourn:** CM motioned to adjourn the meeting, JB seconded; the meeting was adjourned at 7:15 p.m.

Next meeting: Oct 17, 2013; 6:00 p.m.