

**Chestnut Trails HOA
Board of Directors Meeting
July 18, 2013**

Members Present:

CK - Colin Kearns, President
JB – J. Bouchard, Vice President
CM – Cindy Monson, Secretary
JE - Julie Elithorp, Treasurer

Non-members Present

ST – Stephanie Thomas

Absent:

A quorum was present and the meeting called to order at 6:02 p.m.

0. Review Agenda The agenda was reviewed and approved by the board.

1. Consent Agenda

a. Approval of March 2013 & June 2013 (amended) at the July 18, 2013 BOD minutes

The board minutes were reviewed. CK motioned to approve the minutes JE seconded all agreed; the BOD approved the March & June minutes unanimously.

b. Action Item Review - no action items.

2. Budget and Finance Report

The following statements have been internally prepared and reflect accrual accounting. Balance Sheet for date June 30, 2013.

The balance sheet shows the Association's financial position on the 6-30-2013 this year. The checking account cash balance is \$27000.41 plus \$20287.65 in reserves plus \$1327.83 in receivables for a total of \$49315.89.

JB made a motion to accept the financial report and CK seconded; passed unanimously.

3. Management Report

A. CM motioned to allow payments of homeowner dues within the 10 day late window be accepted without late fees; JB seconded.

B. ACC approval lot#16.

C. Jay B. accepted the position of ACC liaison for Walt & Al.

D. Anonymous complaint of 20017; lot# 37; they mowed their lawn.

E. Friendly reminders will be sent to homeowners for garbage cans that are out longer than next day after garbage day.

F. Late payment of dues letters will be mailed on Monday.

G. Red Hawk requested help to pay for signage and advertising. They wanted a couple of permanent signs that will be made and put out on the street each year; as well as costs for advertising. BOD doesn't have it in our budget this year. Craigslist is free so the BOD is ok with Craigslist.

4. Complaints:

a. NONE

5. ACC Report:

a. None

6. Ongoing Business

a. Fence/Maltby guard rail, etc: Contact is Sayad, City of Bothell. Colin talked with some Bothell and state contacts and they said Sayad is looking into this. Colin will call him at the end of July beginning of Aug. Pending response

b. Options discussed to reduce noise along Maltby, i.e. landscaping to reduce cars going thru fence, noise, etc. Pending response from City of Bothell & Survey Monkey.

c. Survey Monkey will be set up for the HOA. JE & CM

- d. Reserve study and tot lot drainage is tabled until end of Dec.
 - e. Dead trees behind Min & blue house; Julie will look at next week and compare this to the arborist's report. JE
 - f. Raised sidewalk on 201st street was painted white along the raised side. This was done to prevent pedestrian tripping. Completed
 - g. Tree trimmed along lot #105. Completed.
 - h. Light at the CHT sign was replaced. Completed.
7. **New Business**
- a. There's a hole in the slide bubble that needs to be fixed; Rick Long checked with the manufacturer and there may be a 50 year warranty. The manufacturer is going to respond.
 - b. JB asking for any suggestions for the CHT website. We can include this in Survey Monkey.

VII. Action Item Update.

CURRENT/ONGOING ACTION ITEMS:

Julie to review dead trees

Cindy and Julie to do Survey Monkey

Motion to adjourn: CK motioned to adjourn the meeting, CM seconded, the meeting was adjourned at 7:04 p.m.

Next meeting: Aug 15, 2013; 6:00 p.m.